



Mortgage Broker Supplemental Application

NAME OF FIRM/APPLICANT: _____
ADDRESS: _____
ACCOUNT # _____

1. Name of principal mortgage broker in the firm: _____
Year first licensed as a mortgage broker: _____
List mortgage broker association memberships: _____

2. Top 3 Lender/Investor clients: 1. _____ 2. _____ 3. _____

3. Services rendered:

Origination	_____ %	Loan Funding or Warehousing Credit	_____ %
Servicing	_____ %	Soliciting	_____ %
Underwriting	_____ %	Repurchasing	_____ %

4. Provide a percentage breakdown of mortgages originated in the following areas:

	Existing	New Construction
Residential	_____	_____
Commercial	_____	_____
Other (describe)	_____	_____

5. For the last 12 months, please provide the following:

Average size loan \$ _____
Largest size loan \$ _____
Total dollar value of loans \$ _____

6. Do you handle sub-prime loans? YES NO

a. The number of sub-prime loans:

- Handled in the past fiscal year _____
- Estimated for the next 12 months _____

c. The total value of the sub-prime loans handled:

- In the past fiscal year \$ _____
- Estimated for the next 12 months \$ _____

d. The total annual revenues to the firm from sub-prime loans:

- In the past fiscal year \$ _____
- Estimated in the next 12 months \$ _____

7. Does firm loan the firm's own funds? YES NO

8. Does the firm close or fund loans without having an advance written commitment from an investor or bank to purchase the loans? YES NO
If yes, provide details _____

9. Does the firm hold funded loans for more than 8 months? YES NO N/A

10. Does the firm have a warehouse line of credit? YES NO If yes, what is the amount? \$ _____
If yes, what is the average number of years the line of credit has been in place with the current warehouse lenders? _____

11. What percentage of loans originated are reviewed by separate quality control personnel? _____ %

12. What percentage of loans originated are for clients who applied over the internet? _____ %

13. What % of loans originated are for clients outside of the state of domicile? _____ %
 If % is greater than 0%,
 a. what % of these services are:
 • through employed personnel _____ %
 • through independent _____ %
 b. List all states in which the firm provides mortgage services: _____
14. Are independent contractors always required to carry errors and omissions coverage? YES NO
15. Does firm provide mortgage loan services for homes that are sold by in-house real estate agents or real estate agent working for an entity related to the firm or any principal in the firm? YES NO
16. In these transactions, does the real estate agent inform the client that they are under no obligation to use this mortgage broker's services? YES NO
17. Describe procedures in place to determine if real estate taxes have been paid.

18. Does the firm have a fidelity or surety bond? YES NO
19. Does the applicant have written procedures for quality control compliance in:
 Truth in Lending YES NO
 Equal Credit Opportunity Act YES NO
 Real Estate Settlement Procedures Act YES NO
20. Describe your internal audit practices and procedures (i.e. does the applicant perform internal Audits; which areas of the services are audited; how frequently are these audits performed, etc.)

21. Are any external audits performed? YES NO
 If yes, who performs them and how frequently? _____
22. Have there been any complaints or criticisms as a result of an audit in the past 2 years? YES NO
 If yes, provide details: _____
23. Has the applicant ever been rejected for application with an investor/lender or had a correspondent relationship terminated with an Investor/lender? YES NO
 If yes, please explain _____
24. Are duties segregated so that no single individual has both custodial & accounting authority over the applicant's funds & activities? YES NO
25. Does the applicant perform appraisals on mortgage properties? YES NO

NAME OF PRINCIPAL OF THE FIRM: _____

SIGNATURE _____

TITLE: _____ DATE: _____