



CLAIM REPORTING PROCEDURES—FOR ALLIANZ GLOBAL CLAIMS

All claims for the **VICTOR INSURANCE MANAGERS LLC AUTO DEALERSHIP PROGRAM**, regardless of severity or location should be reported to the Broadspire Claims Intake Center. The Broadspire Claims Intake Center is ready to accept new losses and provides three ways for you to submit new loss reports 24/7/365:

1. **Email:** allianzvictim@choosebroadspire.com
2. **Telephone:** 1-844-732-3473 (SEAFIRE)
3. **FAX:** (800) 245-9927
4. **Complete the Accord claim reporting form.**

To expedite the handling of your new claim, the following information must be provided when reporting a claim:

1. **Program Name: Victor Insurance Managers LLC Auto Dealership Program**
2. **Auto Dealership Name**
3. **Policy Number**

A claim number will be provided to the reporting party and an acknowledgment provided by email. The claim will be assigned to the Broadspire branch office in Schaumburg, IL and a claim acknowledgement will then be transmitted to the designated individuals advising of the claim adjuster assigned to the claim with contact information.

Key Contacts for Claim Reporting:

Intake Coordinator:
Aletha King
(847) 719-5375
Aletha.king@choosebroadspire.com